

B TTC Member Handbook & Club Policies

Student (Limited) Memberships: age 16+

- Student Fitness Memberships: allows access to our fitness areas for workouts on your own.
- Student Tennis Memberships also allows access to the tennis courts per the student with limited tennis reservation policies (please see court reservation rules for membership type).

Trial or Limited Memberships

We may offer a “one-time only” trial Membership or limited Memberships. Please inquire at the front desk for current offerings.

MEMBERSHIP TERMS

1. Acceptance of Risk/Waiver of Liability

All Members are required to sign the Club’s Information Form and Waiver.

2. Joining Package/Initiation Fee

The Initiation Fee is a one-time fee paid by an individual that allows the individual to become a Member of the Club. If the Member’s membership is voluntarily or involuntarily cancelled, the Member will be required to pay an additional Initiation Fee to rejoin the Club. Under no circumstances (other than 3a, below) is any portion of this amount refundable.

3. Membership Cancellation, Renewal and Termination:

3a) Member’s 30 Day Right to Cancel: If you wish to cancel your Membership without penalty, you may cancel it by emailing, delivering or mailing a written notice (see 3d). The notice must say that you do not wish to be bound by the contract and must be received before midnight of the thirtieth day after the commencement date on your contract. If you cancel within your first thirty days, the Club will return to you within thirty days of receipt of your cancellation notice all amounts you have paid toward dues and initiation, less all other separate charges. You will be charged for any gift certificates or services received as a part of your Membership.

3b) Automatic Renewal: Every Membership automatically renews as the same type of Membership at the end of the first term and continues until you provide us notice that you wish to terminate (see 3d).

3c) Early Termination of Membership:

i. Annual Membership with Monthly Payments. To early terminate an Annual Membership with Monthly Payments, you must send notice of such early termination (see 3d). Upon this notice the Club will convert the one-year agreement to a “Month-to-Month” Membership, charge the difference in monthly dues for each of the months of the

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Membership to effective date of the termination, and charge for any discount received on initiation and for any special products or services received as part of the one-year offer.

ii. Trial Memberships: no refunds or early cancellations are allowed for Trial or Student Memberships.

3d) Termination Notice:

For termination, you must provide the Club written notice of termination on or before the 23rd day of the month for the termination to be processed and effective on the 1st day of the next month. No retroactive Membership terminations are allowed. Notice of termination must be made in writing and must be done by completing the cancellation form at the front desk or by written notice sent through email, or postal service to General Manager, B TTC 800 McKenzie Ave, Bellingham, WA 98225, or email info@betrainingtennis.com.

3e) Suspension, Abatement, and Involuntary Cancellation:

i. Suspension: Members whose payments (including all late fees assessed) are in arrears for thirty days or longer may, in the sole discretion of the Club, have all Membership privileges suspended. Such suspension shall continue until all sums due and owing to the Club have been paid, at which time Member privileges shall be reinstated. The Club will not extend the duration of Member's pre-paid Membership for all or any part of such period of suspension.

ii. Discretionary Abatement: Members who are found to break Club rules or policies, show disrespect to Club employees or Members, or cause harm to Club property, may, in the discretion of the Club, have their Membership revoked or terminated. All sums due and owing, including compensation for damages to the Club, at the time of abatement are required to be paid.

iii. Involuntary Cancellation: The Membership may be terminated at any time by the Club if the Member fails to abide by all of the terms and conditions of the Club. Members whose payments are in arrears in excess of forty-five (45) days may, in the sole discretion of the Club, have their Memberships cancelled. Members who have had their privileges to use the Club suspended more than once in any twelve-month period may have their Membership cancelled. The Club shall provide a Member with written notice of such involuntary termination.

4. Holds and Changing Membership Level

We can make changes to your Membership based on the agreement you signed.

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4a) All requests for changes to memberships must be made in writing by completing one of the following:

- i. Complete our form at the front desk
- ii. Send an email (info@btcc.fit)
- iii. Post or hand deliver a letter to the Club: 800 McKenzie Ave, Bellingham, WA 98225

4b) Timing for requests:

- i. To downgrade membership type, hold, or cancel membership, request must be received in writing by the 23rd of the month for it to become effective as of the 1st of the next month or thereafter. Members in the first year of contract are bound by (3c) above.
- ii. All requests to upgrade Membership type mid-month will be processed within a week of submittal.
- iii. Changes to memberships cannot be retroactive.

4c) Adding Family Members

A new agreement is required to add a spouse/partner to your Membership with the appropriate initiation and dues rates based on the type and term of Membership selected. New adult and child Memberships may be pro-rated for the first month. To add a membership for a dependant child ages 18 and under, complete the "Add Child to My Membership" form. For a child home from college who wants to use the Club, we can establish a month-to-month Membership for a minimum of one calendar month. The first month can be pro-rated, and the rest of the months are full months.

4d) Changing Membership Type or Level

Want to adjust your type and/or level of Membership? Its easy! Just ask about the "Membership Change Request Form" at the front desk.

4e) Membership Holds

We offer two types of holds: Medical and Out-of-State Travel. We do not offer holds for any other reason. Please make your request in writing using the "Member Change Request Form". Memberships may be put on-hold up to 6 months in the calendar year. You may request an extension for extenuating circumstances.

When you are on hold, you will not have any use or reservation privileges at the Club. Any reservation booked while you are on hold will incur the guest fee, even if the date of the reservation is after your membership has reactivated.

For Members in their first term of an Annual Membership agreement, any hold will extend the renewal date of your membership by the number of months on hold.

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i. **Medical Hold**

If you are injured or ill, you may place your membership on Medical Hold. Hold fees will apply.

For Tennis Members , if you are injured and unable to play tennis, you may want to continue your rehabilitation by changing your Membership from tennis to fitness during your rehabilitation period. Membership changes may be made for a minimum of one calendar month.

ii. **Travel Hold**

Travel holds are a courtesy for Members who are traveling out of state and are not available for any other reason. Hold fees will apply.

5. **Authorization for Automatic Payment**

By joining with a Membership at the Club, the Member authorizes the Club to use the method of payment that Member has on file (accepted credit cards or bank account withdrawal) to automatically pay all of Member's account charges arising out of Member's Membership each month. The Member shall review each month's billing statement and immediately notify the Club regarding any errors.

House Charges: We are happy to "run a tab" for you. All unpaid house charges will be automatically cleared to your form of payment on file on the 1st of each month. You are also welcome to pay as you go or pay your account prior to the 1st of the month if you do not wish us to automatically charge your account balance to your form of payment on file.

Late Fees: Each payment received more than thirty (30) days after it is due will be subject to a delinquency charge of \$5.00 per delinquent month.

Returned Checks: A fee of \$25.00 will be assessed for returned checks.